

CAPITAL KIDS

Code of Conduct



I am **never alone** with a child.

We treat children with uniqueness **not favouritism.**

Contact with children is appropriate & **touch is intentional.**

I will report suspected abuse or vulnerability.

No photographs

No smoking / vaping

Alcohol & its effects have no place in kids' ministry.

We don't give or accept expensive gifts without the guardian & Capital Kids leaders present

No harsh words or physical punishment

The possession or distribution of pornography is strictly not tolerated

Matthew 18:6

"If anyone causes one of these little ones—to stumble, it would be better for them to have a large millstone hung around their neck and to be drowned in the depths of the sea.

We care and protect children based on a biblical standard not just a legislative one.

I will ensure my public and private behaviour is worthy of following.

- 1 Report** to the Capital Kids Leaders.
- 2 Maintain Confidentiality**
- 3 Co-operate** with the process.

How We Show Up Matters

Simple things make a massive difference

Visit our website for the full Volunteer Code of Conduct.
3ci.co.za/kidspolicy/



Responding to a Disclosure

Stay calm and composed

Your reaction sets the tone. Avoid showing shock, disbelief, or anger, which may cause the child to shut down or feel responsible.

Listen carefully & supportively

Don't ask further questions. Let the child speak freely, at their own pace. Use open body language and maintain gentle eye contact. Avoid interrupting, do not ask for further information.

Supportive Response Script for Child Disclosure

"Thank you for telling me. That was a really brave thing to do. I want you to know that I believe you."

"You've done the right thing by telling me—this isn't something you should carry alone."

"What happened is not your fault. You're not in trouble, and we are here to help you."

"I may need to share this with someone whose job it is to help keep you safe. I'll only tell people who need to know to help keep you safe, no one else."

How to Handle Suspected Abuse

- 1 Gently ask the child** "what happened?" How did they get the injury?
- 2 Watch** if the child's behaviour changes when their parent or guardian arrives.
- 3 Kindly check in** with the parent or guardian about what happened.

If the stories don't match or the child seems upset, report it to the Capital Kids leaders.

If a child has an injury that concerns you and the cause isn't clear, take these three key steps to decide if it needs further investigation.

Where can I report suspected abuse or neglect?

Childline South Africa – Call 116

This is a national and toll free
<https://www.childlinesa.org.za/>

Child Welfare South Africa (CWSA)

Tel: 0861 4 CHILD (24453)
011 452-4110
074 080 8315

info@childwelfare.org.za
www.childwelfare.org.za